



EMERGENCY PLAN





EMERGENCY PLAN

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EMERGENCY PLAN

Be prepared to cope on your own for up to three days, or more.

The information in this document will show you how to look after yourself, your family, home, business and community. It will help you get ready, so you'll get through.

You should have:

- A **Household Emergency Plan**
- An **Emergency Survival Kit**
- A **Getaway Kit** if you need to be evacuated.

1.0 HOUSEHOLD EMERGENCY PLAN

Many disasters will affect essential services and possibly disrupt your ability to travel or communicate with each other.

Get your family or household together and agree on a plan.

You should work out:

- Where to shelter in an earthquake, flood or storm
- How and where you will meet up during and after a disaster
- The best place to store Emergency Survival Items and know who is responsible for checking essential items
- What you will need to have in your Getaway Kit and where you will keep it
- How to turn off the water, gas and electricity in your home or business
- How to contact your local civil defence organisation for assistance during an emergency

You can find a copy of the emergency plan at the back of this brochure or download a copy from the website www.getthru.govt.nz

Know what your local Civil Defence warning system is and find out the location of your local Civil Defence or Community Emergency Centre. It is also useful to learn First Aid, how to deal with small fires and how to evacuate your house in the event of a fire.

Plan to recover after a disaster

Make sure your insurance cover is adequate and up to date and that important documents can easily be gathered if you have to evacuate.





2.0 YOUR GETAWAY KIT

In some emergencies, such as a flood or volcanic eruption, you will need to evacuate and take your Getaway Kit with you. Don't forget, you will also need to consider how you will care for your pets during an evacuation. Everyone in the house should have a Getaway Kit. This kit should include:

- ▶ Essential items from your Emergency Survival Kit

Family documents

- ▶ Birth and marriage certificates
- ▶ Drivers licenses and passports
- ▶ Financial information (insurance policies, mortgage information, etc)
- ▶ Family photos

Personal items

- ▶ Towels, soap, toothbrush, toothpaste, toilet paper and sanitary items
- ▶ Hearing aids, glasses, mobility aids for elderly or vulnerable members of your house





3.0 YOUR EMERGENCY KIT

In most emergencies you should be able to stay at home or at your workplace. In this situation, you may have to rely on your Emergency Survival Kit. This kit should include:

Emergency items

- Torch with spare batteries
- Radio with spare batteries (check all batteries every 3 months)
- A change of clothes for all family members (wind and waterproof clothing, sun hats, and strong outdoor shoes)
- First aid kit and essential medicines
- Blankets or sleeping bags
- Pet supplies
- Toilet paper and large rubbish bags for your emergency toilet
- Face and dust masks

Food and water for at least three days

- Non-perishable food (canned or dried food)
- Bottled water (at least 3 litres per person, per day for drinking)
- Plan how to get water for washing and cooking
- A primus or gas barbeque to cook on
- A can opener
- Check and replace food and water every twelve months.

Supplies for babies and small children

- Food, formula and drink
- Change of clothing and nappies
- Toys or favourite activity

Place your Emergency Kit somewhere that is easy to get to in an emergency and make sure everyone in your house knows where it is kept. If you keep some of your Emergency Kit items in the house for everyday use, make sure you know where to find them quickly when an emergency occurs.





4.0 FIRST AID KIT

If someone you care for is injured in a disaster, your knowledge of First Aid may be the difference between life and death. Many organisations provide First Aid training courses. It is recommended that you take a First Aid course, followed by regular refresher sessions.

You can buy First Aid Kits ready made. If you are making your own, you can download a list of the minimum recommended items required from the website: www.getthru.govt.nz

If someone you care for is injured in a disaster, your knowledge of First Aid may be the difference between life and death. Many organisations provide First Aid training courses. It is recommended that you take a First Aid course, followed by regular refresher sessions.

For a list of providers for first aid courses and kits:

http://www.civildefence.govt.nz/memwebsite.nsf/wpg_URL/For-the-CDEM-Sector-Links-First-Aid?OpenDocument

First Aid Kit

You can buy First Aid Kits ready made. If you are making your own, these items are recommended by St. John as the minimum required for families.

- ▶ Triangular bandages (2)
- ▶ Roller bandages- 50mm (1 roll) and 75 mm (1 roll)
- ▶ Sterile gauze- 7.5 x 7.5 (2)
- ▶ Adhesive wound dressing- 6 cm wide x 1 metre long (1 strip)
- ▶ Plaster strip dressings (1 packet)
- ▶ Adhesive tape- 25mm hypoallergenic (1 roll)
- ▶ Sterile non-adhesive pads- small (2) and large (3)
- ▶ Sterile eye pad
- ▶ Eye wash container
- ▶ Eye wash solution- Saline Steritube 30ml (1)
- ▶ Antiseptic solution- Chlorhexidine Steritube 30ml (4)
- ▶ Safety pins (1 card)
- ▶ Scissors (1 pair)
- ▶ Splinter forceps (1 pair)
- ▶ Disposable gloves (2 pairs)
- ▶ Accident register and pencil
- ▶ First Aid Manual
- ▶ Card listing local emergency numbers





5.0 CARING FOR SICK / VULNERABLE PEOPLE

If you, or a member of your household or community has a disability, make arrangements now with a family member, friend or neighbour to help in an emergency.

Hearing impairment

People with hearing impairment may not hear warning systems or radio broadcasts. Make arrangements to be sure that someone will notify a hearing impaired person in the event of an emergency.

Sight impairment

People with sight impairment could experience difficulties if they have to evacuate or go to an unfamiliar Civil Defence Centre. Arrange a 'buddy system' so they will have someone to help them cope.

Asthma and respiratory problems

An asthma sufferer or someone with a respiratory disorder may be affected by volcanic ash, dust or the stress of an emergency. Make sure you have plenty of medicines and dust masks in your Emergency Survival and Getaway Kits.

Special food needs

If you are caring for someone with special food needs, make sure you include food for them in your Emergency Survival Kit.

Mobility impairment

You will need to include mobility aids in your Emergency Survival Kit if you or someone you are caring for has difficulty with mobility. This will help the person cope if they have to evacuate to a different area.

6.0 CARING FOR PETS AND LIVESTOCK

Remember, your pets will be affected by a disaster, too. Follow these steps to make sure they get through as well.

- Include your pets in your disaster planning
- Attach a permanent disc to your pet's collar that clearly states your phone number, name and address, if there is room
- If possible, take your pet's vaccination records with you if you have to evacuate. This will help your pet be rehoused if necessary
- Include a carry box, towel or blanket in your Emergency Survival Kit. Put your name and phone number on the box
- Keep an emergency supply of pet food
- Check with your local council about their arrangements for assisting with domestic animal issues
- If you are unable to take your animals with you, you should release penned animals, if possible





7.0 STORING WATER

Household water supplies, including drinking water, could be affected. Having a supply of water is absolutely essential and you need to store water for an emergency.

You need about **3 litres of drinking water** for each person each day. You also need about one litre of water for each of the following:

- washing food and cooking for each meal
- washing dishes after a meal
- washing yourself (one litre per day for each person)

Your hot water cylinder and toilet cistern are valuable sources of water. Check that your hot water cylinder and header tank are well secured and try to avoid putting chemical cleaners in the cistern. Also, keep on hand a supply of household bleach, for disinfecting.

8.0 DRINKING WATER

- To store enough drinking water for three days, prepare six large plastic soft drink bottles of water for each person, including children. Add some extra for pets
- Wash bottles thoroughly in hot water
- Fill each bottle with tap water until it overflows. Add five drops of household bleach per litre of water and put in storage. Do not drink for at least 30 minutes after disinfecting
- Label each bottle with dates showing when the bottles were filled and when they need to be refilled
- Check the bottles every 12 months. If the water is not clear, throw it out and refill clean bottles with clean water and bleach
- Store bottles in two separate places, somewhere dark away from direct sunlight where there is not likely to be flooding
- Alternatively, fill plastic ice cream containers with water, cover, label and keep in the freezer. These can help keep food cool if the power is off and can also be used for drinking
- Keep a supply of ice cubes and fruit juices

9.0 HANDY HINTS

Collect rain water but make sure that you disinfect it with household bleach (1/2 teaspoon to 10 litres). If you're at all uncertain as to the quality of water, e.g. from a well that has been flooded, or if it might have been contaminated by smoke or ash DO NOT drink it.





10.0 GET YOUR CAR READY

If you are in your car or driving when a disaster strikes, you will need to know what to do. Follow these simple steps:

- If you drive to work, understand that you may be stranded in your vehicle for some time. A flood, snow storm or major traffic accident could make it impossible to proceed
- Store a pair of walking shoes, waterproof jacket, essential medicines, snack food, water and a torch in your car
- In an earthquake, pull over to the side of the road and stop
- Do not drive in floodwaters
- You can get up to date roading information at www.aaroadwatch.co.nz

11.0 GET YOUR BUSINESS READY

You should have a Workplace Emergency Plan.

- Businesses have an OSH and Fire Regulations obligation to be prepared for an emergency. This will help you identify potential hazards and plan for your staff during and after an emergency
- Get your staff ready. Ensure every member of staff has these items: walking shoes, waterproof jacket, torch, snack food and water by their desks
- Get involved in business continuity and emergency plans at industry level.

Find out more about **Workplace Emergency Planning** at www.getthru.govt





12.0 EARTHQUAKES

There are hundreds of earthquakes in New Zealand every year, but most of them are not felt because they are either small, or very deep within the earth. However, a large, damaging earthquake could occur at any time. The biggest danger you face in an earthquake comes from falling debris and collapsing structures such as buildings and bridges.

Before an earthquake

Getting ready before an earthquake strikes will help reduce damage to your home and business and help you survive.

- Develop a Household Emergency Plan and prepare an Emergency Survival Kit so that you can cope with being on your own for up to three days or more
- Identify safe places within your home, school or workplace. A safe place is:
 - under a strong table; remember to hold onto the legs
 - next to an interior wall
 - somewhere close to you, no more than a few steps, or two metres away, to avoid injury from flying debris
- Secure heavy items of furniture to the floor or wall. Visit www.eq-iq.org.nz/ to find out how to quake-safe your home
- Seek qualified advice to make sure your house is secured to its foundations. Also check that any renovations comply with the New Zealand Building Code

During an earthquake

- If you are inside a building, move to a safe place
- If you are outside, move no more than a few steps, then drop, cover and hold
- If you are driving, pull over and stop
- If you are at the beach or near the coast, drop, cover and hold then move to higher ground immediately in case a tsunami follows the quake

After an earthquake

- You should expect to feel aftershocks
- Help those around you if you can
- If you are in a damaged building, try to get outside and find a safe, open place
- If you smell gas, try and turn off the gas main outside the building if it is safe to do so
- If you see sparks, broken wires or evidence of electrical system damage, turn off the electricity at the main fuse box if it is safe to do so
- Listen to the radio for information and advice
- If your property is damaged take notes and photographs for insurance purposes





13.0 STORMS

Damaging wind is caused by cyclones, tornados or areas of very low pressure air called deep depressions. The MetService issues a strong wind warning when winds of over 87km/h are expected over land. Follow these steps to get through the dangers of strong winds:

Before a storm

Getting ready before a cyclone strikes will help reduce damage to your home and business and help you survive.

- Develop a Household Emergency Plan and prepare an Emergency Survival Kit so that you can cope with being on your own for three days or more
- Check that your roof and guttering is secure every two years
- Keep materials at hand for repairing windows, such as tarpaulins, boards and duct tape
- If you are renovating or building, make sure all work complies with the New Zealand building code which has specific standards to minimise storm damage

When a warning is issued

- Pick up any debris around your house that could become airborne
- Bring rubbish bins indoors
- Bring pets inside. Move stock to shelter
- Listen to your local radio station for information

During a storm

- Open a window on the side of the building away from the wind. This will relieve pressure on the roof and help prevent it lifting
- Close all curtains to slow down flying glass and airborne objects
- Stay away from doors and windows. If the wind becomes destructive, shelter further inside the house
- Don't walk around outside. Don't drive unless absolutely necessary

After a storm

- Contact your local council and insurance company if your house or building has been severely damaged
- Ask your council for advice on how to clean up debris safely



14.0 FLOODS

Floods are a common hazard in New Zealand. A flood becomes dangerous in the following conditions:

- If the water is travelling very fast
- If the water is very deep
- If the floods have risen very quickly
- If the floodwater contains debris, such as trees and sheets of corrugated iron

Getting ready before a flood strikes will help reduce damage to your home and business and help you survive.

Before a flood

- Develop a Household Emergency Plan and prepare an Emergency Survival Kit so that you can cope with being on your own for three days or more
- Find out if your home or business is at risk from flooding. If there is a risk, your local council can give you information to help you reduce the effects. This information could cover:
 - Evacuation plans
 - How to protect items in your home or business by raising them above floor level
 - How you can reduce the risk of future flooding to your home or business
- Know where the closest high ground is and how to get there
- Keep your insurance up to date

When a flood threatens

- Listen to your local radio station for information and follow the advice and instructions from Civil Defence Emergency Management
- You will receive a warning from your local council or Civil Defence Emergency Management Group. Talk to them to find out how they will warn you

During a flood

- Move out of the flooded area or go to the nearest high ground
- Lift household items as high above the floor as possible
- Do not attempt to drive or walk through floodwaters unless it is absolutely essential
- Stay in a safe place. Do not go sightseeing.

After a flood

- If you have been affected, have your house inspected and the damage assessed

15.0 TSUNAMI

A tsunami is a series of sea waves caused by an earthquake, landslide or volcanic eruption beneath or near the ocean.

How much warning will you have?

There are three distinct types of tsunami – distant, regional and local. In the case of a distant tsunami, we will have more than three hours warning. A regional tsunami will be between one and three hours away, while a local tsunami – the most dangerous – may only give us a few minutes warning.

Tsunami warning

Here are the ways you will know that a tsunami is approaching.

- The Ministry of Civil Defence & Emergency Management will issue a national warning on the television and radio
- You will receive a warning from your local council or Civil Defence Emergency Management Group
- If you are at the coast and you feel a strong earthquake, see the sea receding (the waterline moving away from the shore), the sea bubbling or making a roaring sound, move to higher ground immediately.
- Be aware that there may be more than one wave, sometimes as many as seven, and it may not be safe for up to 24 hours. The waves that follow the first one may also be bigger

Before a Tsunami

- If you live in a coastal area, check with your council about the level of risk a tsunami may pose
- Check with your local Civil Defence Emergency Management Group to find out what warning procedures you should expect
- Develop a Household Emergency Plan and ensure you have a Getaway Kit ready should you need to leave in a hurry
- Know where the nearest high ground is and how you will reach it. Higher ground should be at least 35 metres above sea level or at least 1km inland. Plan your escape route now with your household
- If you are buying land, investing or building in a coastal area, talk to your council about the risks of a tsunami, coastal storm surge and erosion

During a tsunami

If you haven't done so already, move immediately to the nearest higher ground.

After a tsunami

- Listen to the radio for civil defence advice
- Do not go down to the sea until you have been told it is safe to do so



16.0 VOLCANIC ERUPTION

There are seven active volcanic regions in New Zealand. Those living in these regions are at risk from volcanic ash, debris, lahars and lava flows. A major eruption can deposit huge quantities of ash across vast areas creating serious problems.

Before a volcanic eruption

- Find out if you live in a volcanic area and the hazards that could affect you
- If you live in an area that could experience a lahar or lava flow, make sure you know a quick route to safe ground
- Talk to your local Civil Defence Emergency Management Group about how they will warn you of a volcanic eruption
- Develop a Household Emergency Plan and prepare an Emergency Survival Kit so that you will cope with being on your own for three days or more
- You should also plan what you need in your Getaway Kit in case you need to evacuate

When a volcanic eruption threatens

- If a life-threatening eruption is likely to occur, a Civil Defence Emergency will be declared and the danger area will be evacuated
- Listen to your radio for information and follow Civil Defence Emergency Management advice

During a volcanic eruption

- Save water in your bath, basins, containers or cylinders at an early stage. Your normal water supply may become polluted
- Bring your pets indoors and stay indoors as much as possible
- If you have to go outside, wear a dust mask and goggles. This will keep ash out of your eyes and lungs
- Keep your gutters and roof clear of ash. Heavy deposits of ash can collapse your roof
- Turn your electricity and gas off at the mains
- Do not leave your home unless advised by Civil Defence Emergency Management officials

After a volcanic eruption

- Do not return to your home until Civil Defence Emergency Management officials have told you that it is safe to do so
- If you are affected by the eruption, have your house inspected and the damage assessed



17.0 LANDSLIDE

A landslide is the movement of rock and soil down a slope. Landslides can range in size from a single boulder in a rock fall to a very large avalanche of debris with huge quantities of rock and soil that can be spread across many kilometres.

Heavy rain, floods or earthquake shaking can cause a landslide. Human activity, such as removal of trees and vegetation, steep roadside cuttings or leaking water pipes can also cause landslides.

Before a landslide

Getting ready before a landslide will help reduce damage to your home and business and help you survive.

- Find out from your council if there have been landslides in your area before and where they might occur again
- Check for signs that the ground may be moving. These signs include:
 - Sticking doors and window frames
 - Gaps where frames are not fitting properly
 - Decks and verandahs moving or tilting away from the rest of the house
 - New cracks or bulges on the ground, road or footpath
 - Leaning trees, retaining walls or fences
 - Water springs, seeps or waterlogged ground in areas that are not usually wet

If you think a landslide is about to happen

You will need to know how to respond immediately

- Evacuate and take your Getaway Kit with you
- Contact your local Civil Defence Emergency Management Office
- Warn neighbours who might be affected

After a landslide

- Do not return to a site that has been affected by a landslide until it has been properly inspected
- Take photographs and notes for insurance purposes when it is safe to do so

18.0 RADIO STATIONS

The following radio networks will carry civil defence information and advice in an emergency.

- National Radio
- Newstalk ZB
- Classic Hits
- More FM
- Radio Live

Know how to tune in to one of these stations in your area and record the station bandwidth in your Emergency Plan.

19.0 OTHER EMERGENCIES

What to do in a pandemic

For up to date information, see www.moh.govt.nz

What to in a fire

For fire readiness and response, see www.fire.org.nz

Bomb Threat / Terrorism

For information on criminal acts and terrorism, see www.police.govt.nz

MORE INFORMATION

For more information on being prepared, or to link to your nearest council visit www.getthru.govt.nz

To make sure your home is **quake-safe**, visit www.eqc.govt.nz

For weather updates visit www.metservice.co.nz

For updates on earthquake, volcano, landslide and tsunami hazards visit www.geonet.org.nz

Download a copy of the Household Emergency Plan at www.getthru.govt.nz

20.0 CONTACTS



The primary responsibility for civil defence at a local level rests with your council. Regional and local councils work together to develop civil defence plans to address issues unique to your region. Contact your nearest council for information or assistance.

Northland

Northland Regional Council

Postal Address:
36 Water Street
Private Bag 9021
Whangarei 0120
Tel: (09) 438 4639 (09) 438 4639
Fax: (09) 438 0012
[Northland Regional Council](#)
[Northland Regional Emergency Management](#)

Far North District Council

Postal Address:
Memorial Avenue
P O Box 752
Kaikohe 0400
Tel: (09) 405 2750 (09) 405 2750
Fax: (09) 401 2137
[Far North District Council](#)

Kaipara District Council

Postal Address:
42 Hokianga Road
Private Bag 1001
Dargaville 0300
Tel: (09) 439 7059 (09) 439 7059
Fax: (09) 439 6756
[Kaipara District Council](#)

Whangarei District Council

Postal Address:
Rust Avenue
Private Bag 9023
Whangarei 0120
Tel: (09) 430 4200 (09) 430 4200
Fax: (09) 438 7632
[Whangarei District Council](#)

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Auckland**Auckland Regional Council**

Postal Address:
21 Pitt Street
Private Bag 92012
Auckland 1032
Tel: (09) 366 2000 (09) 366 2000
Fax: (09) 373 4907
[Auckland Regional Council](#)
[Auckland Regional Civil Defence Emergency Management Group](#)

Auckland City Council

Postal Address:
1 Greys Avenue
Private Bag 92-516
Wellesley Street
Auckland 1036
Tel: (09) 379 2021 (09) 379 2021
Fax: (09) 307 7579
[Auckland City Council](#)

Franklin District Council

Postal Address:
82 Manukau Road
Private Bag 5
Pukekohe 1800
Tel: (09) 237 1300 (09) 237 1300
Fax: (09) 237 1301
[Franklin District Council](#)

Manukau City Council

Postal Address:
31-33 Wiri Station Road
Private Bag 76917
Manukau City 1730
Tel: (09) 262 8915 (09) 262 8915
Fax: (09) 262 5151
[Manukau City Council](#)

North Shore City Council

Tuatusi meli:
1 The Strand
Private Bag 93500
Takapuna 1332
Tel: (09) 478 9696 (09) 478 9696
Fax: (09) 478 3233
[North Shore City Council](#)

Papakura District Council

Postal Address:
35 Coles Crescent
Private Bag 7
Papakura 1730
Tel:(09) 299 8870 (09) 299 8870
Fax: (09) 298 1906
[Papakura District Council](#)

Rodney District Council

Postal Address:
Centreway Road
Private Bag 500
Orewa 1461
Tel: (09) 426 5169 (09) 426 5169
Fax: (09) 426 7280
[Rodney District Council](#)

Waitakere City Council

Physical Address:
6 Henderson Valley Road,
Henderson,
Waitakere
Postal Address:
Private Bag 93 109,
Henderson,
Waitakere 0650
Tel: (09) 839 0400 (09) 839 0400
Fax: (09) 837 4076
[Waitakere City Council](#)

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Waikato**Waikato Regional Council**

Postal Address:
401 Grey Street
PO Box 4010
Hamilton East 2032
Freephone: 0800 800 401 0800 800 401
Tel: (07) 859 0999 (07) 859 0999
Fax: (07) 859 0998
[Waikato Regional Council](#)
[Waikato Region Civil Defence Emergency Management Group](#)

Hamilton City Council

Postal Address:
Garden Place
Private Bag 3010
Hamilton 2020
Tel: (07) 838- 6699
Fax:(07) 838-6599
[Hamilton City Council](#)



Otorohanga District Council

Postal Address:
Maniapoto Street
PO Box 11
Otorohanga 2564
Tel: (07) 873 8199 (07) 873 8199
Fax: (07) 873 4300
[Otorohanga District Council](#)

South Waikato District Council

Postal Address:
Torphin Crescent
Private Bag
Tokoroa 2392
Tel: (07) 885 0778 (07) 885 0778
Fax: (07) 885 0777
[South Waikato District Council](#)

Taupo District Council

Postal Address:
72 Lake Terrace
Private Bag 2005
Taupo 2730
Tel: (07) 376 0803 (07) 376 0803
Fax: (07) 376 0619
[Taupo District Council](#)

Thames-Coromandel District Council

Postal Address:
515 Mackay Street
Private Bag 1001
Thames
Tel: (07) 868 0200 (07) 868 0200
Fax: (07) 868 9586
[Thames-Coromandel District Council](#)

Waipa District Council

Postal Address:
101 Bank Street
Private Bag 2402
Te Awamutu 2400
Tel: (07) 872 0030 (07) 872 0030
Fax: (07) 872 0033
[Waipa District Council](#)

Waikato District Council

Postal Address:
15 Galileo Street
Private Bag 544
Ngaruwahia 2171
Tel: (07) 824 8633 (07) 824 8633
Fax: (07) 824 8091
[Waikato District Council](#)

Waitomo District Council

Postal Address:
Queen Street
PO Box 404
Te Kuiti 2500
Tel: (07) 878 0800 (07) 878 0800
Fax: (07) 878 7771
[Waitomo District Council](#)





Bay Of Plenty

Bay Of Plenty Regional Council

Postal Address:
Quay Street
PO Box 364
Whakatane 3080
Tel: 0800 368 267 0800 368 267
Fax: 0800 368 329
[Bay Of Plenty Regional Council](#)
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Kawerau District Council

Postal Address:
Ranfurly Court
Private Bag
Kawerau 3083
Tel: (07) 323 4123 (07) 323 4123
Fax: (07) 323 8072
[Kawerau District Council](#)

Opotiki District Council

Postal Address:
108 St. John Street
PO Box 44
Opotiki 3092
Tel: (07) 315 6167
Fax: (07) 315 7050
[Opotiki District Council](#)

Rotorua District Council

Postal Address:
1061 Haupapa Street
Private Bag RO 3029
Rotorua 3220
Tel: (07) 348 4199 (07) 348 4199
Fax: (07) 346 3143
[Rotorua District Council](#)

Tauranga District Council

Willow Street, Tauranga
Postal Address:
Private Bag
Tauranga
Tel: (07) 577 7000 (07) 577 7000
Fax: (07) 577 7193
[Tauranga Emergency Management Office](#)

Western Bay Of Plenty District Council

Postal Address:
Barkes Corner, Greerton
Private Bag 12-803
Tauranga 3020
Tel: (07) 571 8008 (07) 571 8008
Fax: (07) 541 2168
[Western Bay of Plenty DC](#)





Whakatane District Council

Postal Address:
Commerce Street
Private Bag 1002
Whakatane 3080
Tel: (07) 306 0500 (07) 306 0500
Fax: (07) 307 0718
[Whakatane District Council](#)

Gisborne

Gisborne District Council

Postal Address:
Fitzherbert Street
PO Box 747
Gisborne 3815
Tel: (06) 867 2049 (06) 867 2049
Fax: (06) 867 2884
[Gisborne District Council](#)
[Gisborne Regional Council Civil Defence Emergency Management](#)

Taranaki

Taranaki Regional Council

Postal Address:
47 Cloten Road
Private Bag 713
Stratford 4700
Tel: (06) 765 7127 (06) 765 7127
Fax: (06) 765 5097
[Taranaki Regional Council](#)

Emergency Management Office

45 Robe Street
New Plymouth 4601
Tel: (06) 758 1110 (06) 758 1110
Freephone: (0800) 900 049 (0800) 900 049
Fax: (06) 757 8019
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New Plymouth District Council

Postal Address:
Liardet Street
Private Bag 2025
New Plymouth 4620
Tel: (06) 759 6060 (06) 759 6060
Fax: (06) 759 6062
[New Plymouth District Council](#)

Please note: All Civil Defence matters are to be directed to Taranaki Regional Council - Freephone (0800) 900 049 (0800) 900 049

South Taranaki District Council

Postal Address:
Albion Street
Private Bag 902
Hawera 4800
Tel: (06) 278 0555 (06) 278 0555
Freephone: 0800 111 323 0800 111 323
Fax: (06) 278 8757

Please note: All Civil Defence matters are to be directed to Taranaki Regional Council - Freephone (0800) 900 049 (0800) 900 049



Stratford District Council

Postal Address:
Miranda Street
PO Box 320
Stratford 4700
Tel: (06) 765 6099 (06) 765 6099
Fax: (06) 765 7500

Please note: All Civil Defence matters are to be directed to Taranaki Regional Council - Freephone (0800) 900 049 (0800) 900 049

Hawkes Bay**Hawkes Bay Emergency Management Group**

[Hawkes Bay Group Website](#)

Hawkes Bay Regional Council

Postal Address:
159 Dalton Street
Private Bag 6006
Napier 4020
Phone: (06) 835 9200 (06) 835 9200
Fax: (06) 835 3601
[Hawkes Bay Regional Council](#)
[Hawkes Bay Regional Council Civil Defence pages](#)

Napier City Council

Postal Address:
Private Bag 6010
Napier 4020
Phone: (06) 835 7579 (06) 835 7579
Fax: (06) 835 7574
[Napier City Council](#)

Central Hawkes Bay District Council

Postal Address:
PO Box 127
Waipawa
Ph: (06) 857 8060 (06) 857 8060
Fax: (06) 857 7179
[Central Hawkes Bay District Council](#)

Hastings District Council

Postal Address:
Lyndon Road east
Private Bag 9002
Hastings 4220
Phone: (06) 878 0500 (06) 878 0500
Fax: (06) 878 0581
[Hastings District Council](#)

Taupo District Council

Postal Address:
72 Lake Terrace
Private Bag 2005
Taupo 2730
Phone: (07) 377 9899 (07) 377 9899
Fax: (07) 378 0118
[Taupo District Council](#)

Wairoa District Council

Postal Address:
Queen Street
PO Box 54
Wairoa 4192
Ph: (06) 838 7309 (06) 838 7309
Fax: (06) 838 8874
[Wairoa District Council](#)

Manawatu/Wanganui**Manawatu / Wanganui Regional Council (Horizons Regional Council)**

Postal Address:
11 - 15 Victoria Avenue
Private Bag 11025
Palmerston North 5320
Phone: (06) 952 2800 (06) 952 2800
Fax: (06) 952 2914
[Horizons Regional Council](#)
[Manawatu/Wanganui Civil Defence Emergency Management Group website](#)

Palmerston North City Council

Postal Address:
The Square
Private Bag 11034
Palmerston North 5320
Phone: (06) 356 8199 (06) 356 8199
Fax: (06) 355 2262
[Palmerston North City Council](#)

Horowhenua District Council

Postal Address:
13 Bath Street
Private Bag 4003
Levin 5500
Phone: (06) 949 4949 (06) 949 4949 (24 hrs)
Fax: (06) 368 7110
[Horowhenua District Council](#)

Manawatu District Council

Postal Address:
135 Manchester Street
Private Bag 10001
Feilding 5600
Phone: (06) 323 0829 (06) 323 0829
Fax: (06) 323 0822
[Manawatu District Council](#)

Rangitikei District Council

Postal Address:
High Street
Private Bag 1102
Marton 5460
Phone: (06) 327 8174 (06) 327 8174
Fax: (06) 327 6970
[Rangitikei District Council](#)



Ruapehu District Council

Postal Address:
Huia Street
Private Bag 1001
Taumarunui 2600
Phone: (07) 895 8188 (07) 895 8188
Fax: (07) 895 3256
[Ruapehu District Council](#)

Tararua District Council

Postal Address:
26 Gordon Street
PO Box 115
Dannevirke 5491
Phone: (06) 374 4080 (06) 374 4080
Fax: (06) 374 4137
[Tararua District Council](#)

Wanganui District Council

Postal Address:
101 Guyton Street
PO Box 637
Wanganui 5015
Phone: (06) 349 0515 (06) 349 0515
Fax: (06) 349 0000
[Wanganui District Council](#)

Wellington

Wellington Regional Council

Postal Address:
142 - 146 Wakefield Street
PO Box 11646
Wellington 6034
Phone: (04) 384 5708 (04) 384 5708
Fax: (04) 385 9855
[Wellington Regional Council](#)
[Wellington Region Emergency Management](#)

Wellington City Council

Postal Address:
Wellington Emergency Management Office
2 Turnbull Street, Thorndon
PO Box 2199
Wellington 6015
Phone: (04) 460 0650 (04) 460 0650
Fax: (04) 473 7982
[Wellington City Council](#)

Hutt City Council

Postal Address:
30 Laings Road
Private Bag 31912
Lower Hutt 6320
Phone: (04) 570 6666 (04) 570 6666
Fax: (04) 566 5493
[Hutt City Council](#)



Porirua City Council

Postal Address:
Cobham Court
PO Box 50-218
Porirua 6215
Phone: (04) 237 5089 (04) 237 5089
Fax: (04) 237 6384
[Porirua City Council](#)

Upper Hutt City Council

Postal Address:
838 - 842 Fergusson Drive
Private Bag 907
Upper Hutt 6420
Phone: (04) 527 2169 (04) 527 2169
Fax: (04) 528 2652
[Upper Hutt City Council](#)

Carterton District Council

Postal Address:
Holloway Street
PO Box 9
Carterton 5951
Phone: (06) 379 6626 (06) 379 6626
Fax: (06) 379 7832
[Carterton District Council](#)

Kapiti Coast District Council

Postal Address:
175 Rimu Road
Private Bag 601
Paraparaumu 6450
Phone: (04) 296 4700 (04) 296 4700
Fax: (04) 296 4830
[Kapiti Coast District Council](#)

Masterton District Council

Postal Address:
64 Chapel Street
PO Box 44
Masterton 5915
Phone: (06) 370 6300 (06) 370 6300
Fax: (06) 378 8400
[Masterton District Council](#)

South Wairarapa District Council

Postal Address:
Kitchener Street
PO Box 6
Martinborough 5954
Phone: (06) 306 9611 (06) 306 9611
Fax: (06) 306 9373
[South Wairarapa District Council](#)

Ministry of Civil Defence & Emergency Management

Level 9, 22 The Terrace
PO Box 5010
Wellington
Tel (04) 473 7363 (04) 473 7363
Fax (04) 473 7369
Web: <http://www.civildefence.govt.nz>
Email: emergency.management@dia.govt.nz